

元智大學管理學院學士英語專班「國際研習」辦法  
(105學年度入學新生適用)

**Guidelines for "International Study"**  
**English Bachelor of Business Administration Program**  
**College of Management, Yuan Ze University**

Please see the Chinese version for the regulation revision history.

**Article 1 Purpose:**

These guidelines are established to cultivate students of the English Bachelor of Business Administration Program (hereinafter referred to as "the EBBA Program") as professionals with international perspectives and competitiveness.

**Article 2 Eligibility:**

These guidelines apply to students enrolled in Academic Year 2016 and thereafter.

**Article 3 Study Methods:**

Before graduation, EBBA Program students shall, with Program approval, choose one of the following international study activities:

1. Study (exchange) for one semester (or quarter) at universities in Europe, America, Australia, or Asia: Such activities must comply with exchange student regulations set by the University's Global Affairs Office or the College's International Affairs Office.
2. Overseas Field Study: Such activities shall principally be those organized by the College or University.
3. Overseas Enterprise Internship: Such activities must comply with the College of Management Guidelines for Student Off-Campus Enterprise Internship.
4. International Volunteer Service: Such activities must comply with Yuan Ze University "Summer International Volunteer Overseas Service" recruitment program.
5. International Competition: Refers to competitions participated in under the school's name, with representatives from at least 3 countries / regions (including Taiwan). Mainland China, Hong Kong, and Macau together count as 1 country / region. Foreign faculty or students from the hosting school cannot be counted in the aforementioned country (region) count.
6. International Conference: Refers to conferences participated in under the school's name, with representatives from at least 3 countries / regions (including Taiwan). Mainland China, Hong Kong, and Macau together count as 1 country / region. Foreign faculty or students from the hosting school cannot be counted in the aforementioned country (region) count. Examples: (1) Participating in planning international organization conferences; (2) Conferences or seminars hosted in Taiwan with overseas scholars' participation and paper presentations.

7. Other study activities that can enhance students' international perspective or experience, approved by the EBBA Program Affairs Meeting as sufficient proof of international study participation.

**Article 4 Pre-departure Application Procedure:**

Students must follow relevant regulations and procedures set by organizing units or agencies and submit an International Study pre-departure application form to the EBBA Program four weeks before activity participation, subject to EBBA Program Affairs Meeting approval.

**Article 5 Activity Completion Recognition Procedure:**

1. After completing international study activities, students shall apply with relevant supporting documents. Upon EBBA Program approval, the Program's international study requirement is fulfilled.
  - (1). Exchange Students: Obtain stamped Transfer Credits Form or transcript from the foreign host institution
  - (2). Overseas Field Study: Obtain a completion certificate from the foreign institution
  - (3). Overseas Enterprise Internship: Obtain an internship certificate from the College Career Development and Alumni Service Office
  - (4). International Volunteer Service: Obtain a volunteer service record book and international volunteer service certificate from the University Student Affairs Office
  - (5). International Competition: Obtain relevant certification from organizing or implementing units for advancement, awards, or qualification through domestic selection
  - (6). International Conference: Obtain relevant certification documents from organizing or implementing units
  - (7). Other Study Activities: Provide supporting documents beneficial for review
2. Recognition applications must be submitted before the end of the semester following activity completion. Review results will be announced before Phase 3 course selection.

**Article 6**

Students who participate in three or more international study activities may apply for an [International Study Elite Certificate] before graduation.

**Article 7**

These guidelines shall be implemented after approval by the English Bachelor of Business Administration Program Curriculum Committee; the same applies to amendments.

**Article 8**

If any controversies or disputes occur regarding clauses of the regulation, it shall always refer to its Chinese version.